

DEPARTMENT OF ADMINISTRATION

Division of Accounts and Reports

BILL GRAVES

Governor

DAN STANLEY

Secretary of Administration

SHIRLEY A. MOSES

Director of Accounts and Reports 900 S.W. Jackson, Room 351S Landon State Office Building Topeka, KS 66612-1248 (913) 296-2311 FAX (913) 296-6841

INFORMATIONAL CIRCULAR NO: 97-A-004

DATE: February 13, 1997

SUBJECT: Hotel Accommodations - Special Rate

EFFECTIVE DATE: Month of February 1997

A & R CONTACT: Accounting Services - (913) 296-2311

APPROVAL:

SUMMARY: Broadview Hotel - Wichita - Special Rate for State Employees

For the month of February 1997, the Broadview Hotel in Wichita, Kansas, is offering a reduced rate of \$45 per night for state employees. This offer is valid *only* through February 28, 1997. Reservations may be made by contacting the Broadview Hotel, 400 W. Douglas, Wichita, Kansas 67202 at (913) 262-5000 or (800) 362-2929. State travelers calling for reservations should identify themselves as state employees to receive the special rate.

SAM:rr