November November

Sunday	Monday	Tuesday	WEDNESDAY	Thursday	Friday	Saturday
30						1
2	• KA3 Off-Cycle 3 and Regents Off-Cycle for 10/18 PPED	• Paysheets 4 created; 1st pre-calc for 11/1 PPED	 KA4 Off-Cycle and Regents Off-Cycle for 10/18 PPED; 2nd pre-calc for 11/1 PPED 	• Regents on- cycle payroll interface files for 11/1 PPED due by 6 AM • 3rd pre-calc for 11/1 PPED	• Final pay calc 7 and confirmation for 11/1 PPED	8
9	• KA1 Off-Cycle 10 and Regents Off-Cycle for 11/1 PPED	HOLIDAY 11 HOLIDAY HOLIDAY!!	• KA2 Off-Cycle and Regents Off- Cycle for 11/1 PPED	13	• PAYDAY 14 • Time and leave interface files for PPED 11/15/97 due by 5:00 PM	15
16	 Paysheets created; 1st pre-calc for 11/15 PPED. KA3 Off-Cycle and Regents Off-Cycle for 11/1 PED 	 2nd pre-calc for 18 11/15 PPED. KA4 Off-Cycle and Regents Off-Cycle for 11/1 PPED 	 Final pay calc & 19 confirmation for 11/15 PPED Regents on-cycle payroll interface files for 11/15 PPED due 6 AM 	NO ACCESS 20 TO SHaRP FOR ALL USERS!!	• Final On-Cycle 21 payroll reports available for 11/15 PPED	22
23	• KA1 Off-Cycle 24 and Regents Off-Cycle for 11/15 PPED	25	• PAYDAY 26 • KA2 Off-Cycle and Regents Off-Cycle for 11/15 PPED	HOLIDAY! 27	HOLIDAY! 28	29