INFORMATIONAL CIRCULAR NO. 10-P-012

DATE: December 7, 2009

SUBJECT: Change in the SHaRP Direct Deposit Page

EFFECTIVE DATE: December 8, 2009

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SUMMARY: Changes to the SHaRP Direct Deposit Page for New International ACH

Standards

New National Automated Clearing House Association (NACHA) rules require the identification of any ACH payment that may result in the transfer of those funds to a financial agency outside the U.S. as an International ACH transaction (IAT). Transactions identified as IAT require additional information to be provided for the transaction to flow through the banking process.

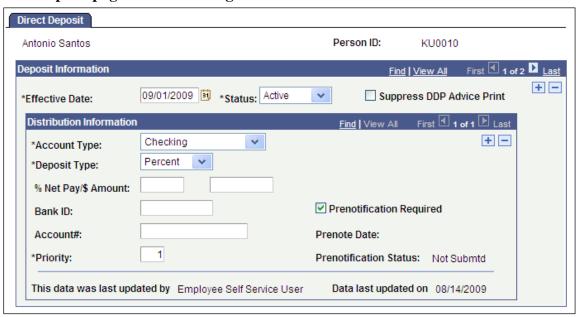
As an interim step to prepare for the new requirements, changes to the Direct Deposit setup page will be effective in SHaRP on Tuesday, December 8, 2009. Existing direct deposit records will automatically be stored and viewed in the new page format. When entering new data into the updated Direct Deposit page, please note that the order of the fields has changed and two new additional fields have been added as follows:

Country Code: Value is 'USA'

International ACH Bank Checkbox: Agencies should **NOT** check this box for any direct deposit account during this transition period.

Additional instructions and information, including an updated version of the DA-184 Authorization for Direct Deposit for Employee Pay Form, will be provided when all of the necessary changes are in place. It is anticipated that very few, if any, State of Kansas payroll transactions will be required to be identified as an International ACH transaction. An example of the page before and after the changes is provided below.

Direct Deposit page BEFORE changes:



Direct Deposit page AFTER changes:

