

**CITY OF NEW STRAWN, KANSAS**

Financial Statement and  
Independent Auditors' Report with  
Supplemental Information

For the Year Ended December 31, 2012

**CITY OF NEW STRAWN, KANSAS**

December 31, 2012

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**JARRED, GILMORE & PHILLIPS, PA**  
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITORS' REPORT**

Honorable Mayor and City Council  
City of New Strawn, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of City of New Strawn, Kansas, a municipality, as of and for the year ended December 31, 2012, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note 1 to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the Kansas Municipal Audit and Accounting Guide. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the City of New Strawn, Kansas to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of New Strawn, Kansas as of December 31, 2012, or changes in financial position and cash flows thereof for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City of New Strawn, Kansas as of December 31, 2012, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.

Report on Regulatory Required Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, schedule of regulatory basis receipts and disbursements-agency funds (Schedules 1, 2 and 3 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.



JARRED, GILMORE & PHILLIPS, PA  
Certified Public Accountants

April 23, 2013  
Chanute, Kansas

CITY OF NEW STRAWN, KANSAS

Summary Statement of Receipts, Expenditures, and Unencumbered Cash  
Regulatory Basis  
For the Year Ended December 31, 2012

Funds	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance December 31, 2012
<b>Governmental Type Funds:</b>						
General	\$ 151,124.87	\$ 198,221.20	\$ 150,204.81	\$ 199,141.26	\$ 8,787.70	\$ 207,928.96
<b>Special Purpose Funds:</b>						
Special Highway	18,167.30	10,154.80	5,335.55	22,986.55	930.99	23,917.54
Special Park	18,557.73	20,339.95	15,180.08	23,717.60	439.10	24,156.70
Equipment Reserve	27,054.97	20,857.53	27,644.67	20,267.83	-	20,267.83
Infrastructure	71,967.83	98,862.00	153,738.53	17,091.30	198.60	17,289.90
<b>Business Funds:</b>						
Water Utility	79,048.37	216,331.03	204,968.03	90,411.37	9,145.44	99,556.81
Sewer Utility	39,357.87	31,260.15	18,283.69	52,334.33	182.87	52,517.20
Trash Utility	3,576.05	30,086.41	31,218.20	2,444.26	2,346.88	4,791.14
<b>Total Reporting Entity (Excluding Agency Funds)</b>	<b>\$ 408,854.99</b>	<b>\$ 626,113.07</b>	<b>\$ 606,573.56</b>	<b>\$ 428,394.50</b>	<b>\$ 22,031.58</b>	<b>\$ 450,426.08</b>
<b>Composition of Cash:</b>						
Cash on Hand.....						\$ 99.97
Checking Accounts .....						(749.55)
Money Market Accounts .....						451,075.66
Totals - Primary Government .....						450,426.08
Less Agency Funds (Schedule 3) .....						-
<b>Total Reporting Entity (Excluding Agency Funds)</b> .....						<b>\$ 450,426.08</b>

The notes to the financial statement are an integral part of this statement.

## CITY OF NEW STRAWN, KANSAS

Notes to Financial Statement  
December 31, 2012

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of New Strawn, Kansas (the City) was incorporated May 18, 1970, and operates as a third class city under the provisions of the Kansas Constitution, Article 12, Section 5 and K.S.A. 14-101 *et seq.* The City operates under a Council-Mayor form of government and provides the following services as authorized by its charter: highways and streets, water, trash and sewer, health and social services, culture-recreation, education, public improvements, planning and zoning, and general administrative services.

The financial statement and schedules of the City of New Strawn, Kansas, have been prepared in order to show compliance with the cash basis and budget laws of the State of Kansas. The Governmental Accounting Standards Board is the principal standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies follow.

#### Financial Reporting Entity

The City of New Strawn, Kansas, is a municipal corporation governed by an elected five-member council.

*Related Municipal Entities:* A related municipal entity is determined by the following criteria. Whether the City exercises oversight responsibility on financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters, scope of the public service, and significant operational or financial relationships with the City. Related municipal entities are not required to be included in the City's audit by the Kansas Municipal Audit and Accounting Guide (KMAAG).

The City has determined that no outside agency meets the above criteria and, therefore, no outside agency has been include as a related municipal entity in this financial statement.

#### Regulatory Basis Fund Types

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The following types of funds comprise the financial activities of the City of New Strawn, Kansas, for the year of 2012:

General fund – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose funds – used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Business funds – funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund etc.)

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Regulatory Basis Fund Types (Continued)

Agency fund – funds used to report assets held by the municipal reporting entity in a purely custodial capacity (payroll clearing fund, county treasurer tax collection accounts, etc.).

Basis of Presentation – Regulatory Basis of Accounting

*Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America.* The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis revenues and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The municipality has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the regulatory basis of accounting.

Reimbursed Expenses

K.S.A. 79-2934 provides that reimbursed expenditures, in excess of those budgeted, should be recorded as reductions in expenditures rather than revenues. In the financial statement and budget schedule comparisons presented in this report, reimbursements and refunds are recorded as revenues. The reimbursements are recorded as cash receipts when received by the city treasurer and are often difficult to identify the exact expenditure which they are reimbursing. In funds showing expenditures in excess of the original adopted budget, reimbursements are added to the adopted budget as budget credits for comparison with the actual expenditures.

Property Taxes

In accordance with governing state statutes, property taxes levied during the current year are a revenue source to be used to finance the budget of the ensuing year. Taxes are assessed on a calendar year basis and become a lien on the property on November 1 of each year. The county treasurer is the tax collection agent for all taxing entities within the County. Property owners have the option of paying one-half of the full amount of taxes levied on or before November 20 during the year levied with the balance to be paid on or before May 10 of the ensuing year. State statutes prohibit the county treasurer from distributing taxes collected in the year levied prior to January 1 of the ensuing year. Consequently, for revenue recognition purposes, taxes levied during the current year are not due and receivable until the ensuing year. At December 31 such taxes are a lien on the property.

Pension Plan

Substantially all full-time City employees are members of the State of Kansas Public Employees Retirement System, which is a multi-employer state-wide pension plan. The City's policy is to fund all pension costs accrued. Such costs to be funded are actuarially determined annually by the State of Kansas.

## **2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

### Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1.
2. Publication in local newspaper on or before August 5 of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of the individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, trust funds, and the following special purpose funds:

- Equipment Reserve Fund

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

### Compliance with Kansas Statutes

Statement 1 and Schedule 1 have been prepared in order to show compliance with the cash basis and budget laws of Kansas. As shown in Statement 1 and Schedule 1, the City was in apparent compliance with the Kansas cash basis laws and budget laws.



### **3. DEPOSITS AND INVESTMENTS**

K.S.A 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. Government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

*Concentration of credit risk.* State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

*Custodial credit risk – deposits.* Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2012.

*Deposits:* At year-end, the City's carrying amount of deposits was \$450,326.11 and the bank balance was \$451,109.16. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000.00 was covered by FDIC insurance and \$201,109.16 was collateralized with securities held by the pledging financial institution's agents in the City's name.

### **4. DEFINED BENEFIT PENSION PLAN**

The City participates in the Kansas Public Employees Retirement System ("KPERs") a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. KPERs provides retirement benefits, life insurance, disability income benefits and death benefits. Kansas law establishes and amends benefit provisions. KPERs issues a publicly available financial report that includes financial statements and required supplementary information. Those reports may be obtained by writing to KPERs (611 S Kansas, Suite 100; Topeka, Kansas 66603-3869) or by calling 1-888-275-5737.

*Funding Policy.* K.S.A. 74-4919 and K.S.A. 74-49,210 establishes the KPERs member-employee contribution rates. Effective July 1, 2009, KPERs has two benefit structures and funding depends on whether the employee is a Tier 1 or Tier 2 member. Tier 1 members are active and contributing members hired before July 1, 2009. Tier 2 members were first employed in a covered position on or after July 1, 2009. Kansas law establishes the KPERs member-employee contribution rate at 4% of covered salary for Tier 1 members and at 6% of covered salary for Tier 2 members. K.S.A. 74-4975 establishes KP&F member-employee contribution rate at 7% of covered salary. The employer collects and remits member-employee contributions according to the provisions of Section 414(h) of the Internal Revenue Code. Kansas law provides that employer contribution rates be determined annually based on the results of an annual actuarial valuation. KPERs is funded on an actuarial reserve basis. Kansas law sets a limitation on annual increases in the employer contribution rates.

## **5. COMPENSATED ABSENCES**

Regular full-time employees earn and accumulate vacation leave as follows:

After One Full Year of Employment – 40 hours  
After Two Full Years of Employment – 80 hours  
After Five Full Years of Employment – 120 hours

Regular part-time employees earn and accumulate vacation leave as follows:

After One Full Year of Employment – 30 hours  
After Two Full Years of Employment – 60 hours  
After Five Full Years of Employment – 90 hours

Vacation is not earned for partial years worked. Employees shall not carryover more than 120 hours.

Regular employees earn and accumulate sick leave at the rate of 96 hours per year.

Part-time employees earn and accumulate sick leave at the rate of 72 hours per year based on a 30 hour workweek. Sick leave will be earned at the rate of 6 hours per month. However, if work hours are increased, the employee will earn one hour of sick leave for each sixty-five hours worked not to excess those limits established for full time employees.

Sick leave may be accumulated to a maximum of 60 days. Any unused sick leave at date of termination is lost.

The City accrues a liability for compensated absences which meet the following criteria:

1. The City's obligation relating to employees rights to receive compensation for future absences is attributable to employees' services already rendered,
2. The obligation relates to rights that vest or accumulate,
3. Payment of the compensation is probable, and
4. The amount can be reasonably estimated and is material.

In accordance with the above criteria, the City has estimated a liability for vacation pay at December 31, 2012 of \$2,852.08, and have not estimate a liability for sick pay which has been earned, but not taken by City employees, inasmuch as the amount cannot be reasonably estimated because the obligations to these rights do not vest.

## **6. RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters. The City manages these risks of loss through the purchase of various insurance policies.

**7. LONG-TERM DEBT COMMITMENTS**

Changes in long-term debt commitments for the City for the year ended December 31, 2012, were as follows:

Issue	Interest Rates	Date of Issue	Original Amount of Issue	Date of Final Maturity	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
<b>General Obligation Bonds:</b>									
<b>KDHE Loans:</b>									
Kansas Public Water Supply Loan	4.17%	September 1, 2000	\$ 1,249,825.98	August 1, 2022	\$ 825,299.33	-	\$ 59,406.17	\$ 765,893.16	\$ 36,639.73
<b>Capital Leases:</b>									
Lease Purchase-2007 Chevrolet Dump Truck	4.98%	February 19, 2007	\$ 34,827.89	February 19, 2012	7,306.90	-	7,306.90	-	665.29
<b>Total Long-Term Debt Commitments</b>					<u>\$ 832,606.23</u>	<u>\$ -</u>	<u>\$ 66,713.07</u>	<u>\$ 765,893.16</u>	<u>\$ 37,305.02</u>

Issue	2013	2014	2015	2016	2017	2018-2022	2023	Total
<b>Principal</b>								
<b>KDHE Loans:</b>								
Kansas Public Water Supply Loan	\$ 62,121.67	\$ 64,961.30	\$ 67,930.72	\$ 71,035.89	\$ 74,283.00	\$ 332,675.22	\$ 92,885.36	\$ 765,893.16
Total Principal Payments	62,121.67	64,961.30	67,930.72	71,035.89	74,283.00	332,675.22	92,885.36	765,893.16
<b>Interest</b>								
<b>KDHE Loans:</b>								
Kansas Public Water Supply Loan	33,924.23	31,084.60	28,115.18	25,010.01	21,762.90	53,607.59	1,061.33	194,565.84
Total Interest Payments	33,924.23	31,084.60	28,115.18	25,010.01	21,762.90	53,607.59	1,061.33	194,565.84
<b>Total Principal and Interest</b>	<u>\$ 96,045.90</u>	<u>\$ 96,045.90</u>	<u>\$ 96,045.90</u>	<u>\$ 96,045.90</u>	<u>\$ 96,045.90</u>	<u>\$ 386,282.81</u>	<u>\$ 93,946.69</u>	<u>\$ 960,459.00</u>

**8. INTERFUND TRANSFERS**

Operating and residual transfers were as follows:

<u>From Fund:</u>	<u>To Fund:</u>	<u>Statutory Authority</u>	<u>Amount</u>
General	Equipment Reserve	K.S.A. 12-1,117	\$ 15,000.00
Trash Utility	Equipment Reserve	K.S.A. 12-1,117	3,000.00

**9. OTHER COMMITMENTS**

In June 2010, the City entered into a ten year purchase agreement with City of Burlington, Kansas, for the purchase of water. The City has agreed to purchase 2.8 million gallons of water per month at a set rate. The rate over the ten years can never increase more than the proportionate increases for current established customers of the City of Burlington, Kansas.

In September 2011, the City entered into a ten year maintenance agreement with USC Tank, for the cleaning, inspections, and painting of the City's water tower. The contract requires monthly payments of \$477.25 from 2013 to 2017 and \$548.83 from 2018 to 2022.

**10. SUBSEQUENT EVENTS**

The City evaluated events and transactions occurring subsequent year end, and there were no subsequent events requiring recognition in the financial statements. Additionally, there were no nonrecognized subsequent events requiring disclosure..

**SUPPLEMENTAL INFORMATION**

## CITY OF NEW STRAWN, KANSAS

Summary of Expenditures - Actual and Budget  
Regulatory Basis  
(Budgeted Funds Only)  
For the Year Ended December 31, 2012

Funds	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Over (Under)
Governmental Type Funds:			
General	\$ 412,399.00	\$ 150,204.81	\$ (262,194.19)
Special Purpose Funds:			
Special Highway	34,375.00	5,335.55	(29,039.45)
Special Park	37,317.00	15,180.08	(22,136.92)
Infrastructure	184,798.00	153,738.53	(31,059.47)
Business Funds:			
Water Utility	299,058.00	204,968.03	(94,089.97)
Sewer Utility	44,172.00	18,283.69	(25,888.31)
Trash Utility	32,493.00	31,218.20	(1,274.80)

**CITY OF NEW STRAWN, KANSAS**  
**GENERAL FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Taxes and Shared Revenue				
Ad Valorem Property Tax	\$ 111,549.27	\$ 113,356.03	\$ 114,980.00	\$ (1,623.97)
Delinquent Tax	2,904.72	2,126.24	1,350.00	776.24
Motor Vehicle Tax	17,333.91	17,694.64	15,105.00	2,589.64
Recreational Vehicle Tax	1,108.96	1,065.84	1,082.00	(16.16)
16/20M Vehicle Tax	262.11	486.59	523.00	(36.41)
Intergovernmental				
Franchise Tax	9,554.07	10,478.76	8,400.00	2,078.76
Local Alcoholic Liquor Tax	15.68	16.94	10.00	6.94
Licenses/Sales/Permits/Fines	1,358.50	1,509.00	1,200.00	309.00
Use of Money and Property				
Interest Income	482.75	500.39	390.00	110.39
Lease/Rent of Property	4,367.70	1,236.97	1,620.00	(383.03)
Sales of Property	-	45,000.00	110,000.00	(65,000.00)
Other Revenues				
Donations	661.50	647.75	690.00	(42.25)
Reimbursed Expenses	3,732.77	4,102.05	-	4,102.05
Residual Transfer from				
Bond and Interest Fund	4,169.02	-	-	-
<b>Total Receipts</b>	<b>157,500.96</b>	<b>198,221.20</b>	<b>\$ 255,350.00</b>	<b>\$ (57,128.80)</b>
<b>Expenditures</b>				
General Administration				
Personal Services	90,118.24	73,071.77	\$ 93,928.00	\$ (20,856.23)
Contractual Services	43,818.64	41,041.04	35,000.00	6,041.04
Commodities	10,480.29	16,345.01	30,000.00	(13,654.99)
Capital Outlay	1,881.56	4,746.99	-	4,746.99

**CITY OF NEW STRAWN, KANSAS**  
**GENERAL FUND**

Schedule of Cash Receipts and Expenditures - Actual and Budget  
Regulatory Basis  
For the Year Ended December 31, 2012  
(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
Expenditures (Continued)				
Parks and Recreation				
Contractual Services	\$ -	\$ -	\$ 500.00	\$ (500.00)
Planning and Zoning				
Contractual Services	-	-	20,000.00	(20,000.00)
Capital Outlay	-	-	217,971.00	(217,971.00)
Operating Transfers to Equipment Reserve Fund	15,000.00	15,000.00	15,000.00	-
Total Expenditures	<u>161,298.73</u>	<u>150,204.81</u>	<u>\$ 412,399.00</u>	<u>\$ (262,194.19)</u>
Receipts Over(Under) Expenditures	(3,797.77)	48,016.39		
Unencumbered Cash, Beginning	<u>154,922.64</u>	<u>151,124.87</u>		
Unencumbered Cash, Ending	<u>\$ 151,124.87</u>	<u>\$ 199,141.26</u>		



**CITY OF NEW STRAWN, KANSAS**  
**SPECIAL HIGHWAY FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
Receipts				
Intergovernmental				
Special Highway Tax	\$ 10,307.91	\$ 10,154.80	\$ 10,720.00	\$ (565.20)
Total Receipts	<u>10,307.91</u>	<u>10,154.80</u>	<u>\$ 10,720.00</u>	<u>\$ (565.20)</u>
Expenditures				
Street Maintenance				
Contractual Services	1,000.00	1,000.00	\$ 1,500.00	\$ (500.00)
Commodities	2,491.37	1,335.63	32,875.00	(31,539.37)
Capital Outlay	-	2,999.92	-	2,999.92
Total Expenditures	<u>3,491.37</u>	<u>5,335.55</u>	<u>\$ 34,375.00</u>	<u>\$ (29,039.45)</u>
Receipts Over(Under) Expenditures	6,816.54	4,819.25		
Unencumbered Cash, Beginning	<u>11,350.76</u>	<u>18,167.30</u>		
Unencumbered Cash, Ending	<u>\$ 18,167.30</u>	<u>\$ 22,986.55</u>		

**CITY OF NEW STRAWN, KANSAS**  
**SPECIAL PARK FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Intergovernmental				
County Appropriations	\$ 16,357.50	\$ 16,357.50	\$ 16,357.00	\$ 0.50
Local Alcoholic Liquor Tax	15.68	16.95	9.00	7.95
Licenses/Sales/Permits	1,784.00	2,025.00	1,830.00	195.00
Other Revenues				
Reimbursed Expense	1,500.00	1,940.50	1,500.00	440.50
<b>Total Receipts</b>	<b>19,657.18</b>	<b>20,339.95</b>	<b>\$ 19,696.00</b>	<b>\$ 643.95</b>
<b>Expenditures</b>				
Recreational Services				
Personal Services	-	-	\$ 4,000.00	\$ (4,000.00)
Contractual Services	8,807.78	9,979.61	10,000.00	(20.39)
Commodities	4,787.93	5,200.47	9,000.00	(3,799.53)
Capital Outlay	2,362.75	-	14,317.00	(14,317.00)
<b>Total Expenditures</b>	<b>15,958.46</b>	<b>15,180.08</b>	<b>\$ 37,317.00</b>	<b>\$ (22,136.92)</b>
Receipts Over(Under) Expenditures	3,698.72	5,159.87		
Unencumbered Cash, Beginning	14,859.01	18,557.73		
Unencumbered Cash, Ending	<b>\$ 18,557.73</b>	<b>\$ 23,717.60</b>		

**CITY OF NEW STRAWN, KANSAS**  
**EQUIPMENT RESERVE FUND**

Schedule of Receipts and Expenditures - Actual  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year Actual
<b>Receipts</b>		
Use of Money and Property		
Sales of Property	\$ -	\$ 2,788.99
Interest Income	-	68.54
Operating Transfers from:		
General Fund	15,000.00	15,000.00
Trash Utility Fund	3,000.00	3,000.00
	18,000.00	20,857.53
<b>Total Receipts</b>		
<b>Expenditures</b>		
General Government		
Capital Outlay	-	19,603.94
Debt Service		
Lease Payments	8,040.73	8,040.73
	8,040.73	27,644.67
<b>Total Expenditures</b>		
Receipts Over(Under) Expenditures	9,959.27	(6,787.14)
Unencumbered Cash, Beginning	17,095.70	27,054.97
Unencumbered Cash, Ending	\$ 27,054.97	\$ 20,267.83

**CITY OF NEW STRAWN, KANSAS**  
**INFRASTRUCTURE FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Taxes and Shared Revenue				
Ad Valorem Property Tax	\$ 8,128.67	\$ -	\$ -	\$ -
Intergovernmental				
County Grant Proceeds	98,862.00	98,862.00	98,862.00	-
<b>Total Receipts</b>	<b>106,990.67</b>	<b>98,862.00</b>	<b>\$ 98,862.00</b>	<b>\$ -</b>
<b>Expenditures</b>				
Contractual Services	6,039.50	250.00	\$ -	\$ 250.00
Capital Outlay	104,747.41	133,488.53	154,798.00	(21,309.47)
Debt Service				
State Revolving Loan	30,000.08	20,000.00	30,000.00	(10,000.00)
<b>Total Expenditures</b>	<b>140,786.99</b>	<b>153,738.53</b>	<b>\$ 184,798.00</b>	<b>\$ (31,059.47)</b>
Receipts Over(Under) Expenditures	(33,796.32)	(54,876.53)		
Unencumbered Cash, Beginning	105,764.15	71,967.83		
Unencumbered Cash, Ending	<b>\$ 71,967.83</b>	<b>\$ 17,091.30</b>		

**CITY OF NEW STRAWN, KANSAS**  
**BOND AND INTEREST FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Taxes and Shared Revenue				
Ad Valorem Property Tax	\$ -	\$ -	\$ -	\$ -
Delinquent Tax	572.00	-	-	-
Motor Vehicle Tax	2,035.59	-	-	-
Recreational Vehicle Tax	99.62	-	-	-
16/20M Vehicle Tax	83.72	-	-	-
<b>Total Receipts</b>	<b>2,790.93</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Debt Service				
Principal	10,000.00	-	\$ -	\$ -
Interest	350.00	-	-	-
Service Charges	1.25	-	-	-
Residual Transfer to General Fund	4,169.02	-	-	-
<b>Total Expenditures</b>	<b>14,520.27</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>
Receipts Over(Under) Expenditures	(11,729.34)	-		
Unencumbered Cash, Beginning	11,729.34	-		
Unencumbered Cash, Ending	\$ -	\$ -		

**CITY OF NEW STRAWN, KANSAS**  
**WATER UTILITY FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Operating Revenues				
Charges for Service	\$ 211,849.41	\$ 210,909.32	\$ 215,000.00	\$ (4,090.68)
Late Charges and Fees	3,868.58	3,480.78	4,500.00	(1,019.22)
Connection Fees	750.00	870.00	1,700.00	(830.00)
Use of Money and Property				
Lease/Rent of Property	156.51	670.93	-	670.93
Sale of Property	-	400.00	-	400.00
<b>Total Receipts</b>	<u>216,624.50</u>	<u>216,331.03</u>	<u>\$ 221,200.00</u>	<u>\$ (4,868.97)</u>
<b>Expenditures</b>				
Operations				
Personal Services	37,449.88	26,660.96	\$ 48,940.00	\$ (22,279.04)
Contractual Services	24,791.34	31,472.66	25,000.00	6,472.66
Commodities	73,656.95	72,453.88	83,000.00	(10,546.12)
Capital Outlay	-	1,171.77	76,072.00	(74,900.23)
Debt Service				
State Revolving Loan	66,045.82	73,208.76	66,046.00	7,162.76
<b>Total Expenditures</b>	<u>201,943.99</u>	<u>204,968.03</u>	<u>\$ 299,058.00</u>	<u>\$ (94,089.97)</u>
Receipts Over(Under) Expenditures	14,680.51	11,363.00		
Unencumbered Cash, Beginning	<u>64,367.86</u>	<u>79,048.37</u>		
Unencumbered Cash, Ending	<u>\$ 79,048.37</u>	<u>\$ 90,411.37</u>		

**CITY OF NEW STRAWN, KANSAS**  
**SEWER UTILITY FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
Receipts				
Operating Revenues				
Charges for Service	\$ 32,086.07	\$ 31,010.15	\$ 32,500.00	\$ (1,489.85)
New Meter Connection	500.00	250.00	500.00	(250.00)
<b>Total Receipts</b>	<b>32,586.07</b>	<b>31,260.15</b>	<b>\$ 33,000.00</b>	<b>\$ (1,739.85)</b>
Expenditures				
Operations				
Personal Services	8,020.67	5,708.77	\$ 7,931.00	\$ (2,222.23)
Contractual Services	8,169.05	11,634.60	12,000.00	(365.40)
Commodities	1,467.64	940.32	11,000.00	(10,059.68)
Capital Outlay	250.00	-	13,241.00	(13,241.00)
<b>Total Expenditures</b>	<b>17,907.36</b>	<b>18,283.69</b>	<b>\$ 44,172.00</b>	<b>\$ (25,888.31)</b>
Receipts Over(Under) Expenditures	14,678.71	12,976.46		
Unencumbered Cash, Beginning	24,679.16	39,357.87		
Unencumbered Cash, Ending	<b>\$ 39,357.87</b>	<b>\$ 52,334.33</b>		

**CITY OF NEW STRAWN, KANSAS**  
**TRASH UTILITY FUND**

Schedule of Receipts and Expenditures - Actual and Budget  
Regulatory Basis

For the Year Ended December 31, 2012

(With Comparative Actual Amounts for the Year Ended December 31, 2011)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
Receipts				
Operating Revenues				
Charges for Service	\$ 30,522.43	\$ 30,086.41	\$ 30,000.00	\$ 86.41
Total Receipts	<u>30,522.43</u>	<u>30,086.41</u>	<u>\$ 30,000.00</u>	<u>\$ 86.41</u>
Expenditures				
Contractual Services	27,688.73	28,162.55	\$ 29,493.00	\$ (1,330.45)
Commodities	-	55.65	-	55.65
Operating Transfer to Equipment Reserve Fund	<u>3,000.00</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>-</u>
Total Expenditures	<u>30,688.73</u>	<u>31,218.20</u>	<u>\$ 32,493.00</u>	<u>\$ (1,274.80)</u>
Receipts Over(Under) Expenditures	(166.30)	(1,131.79)		
Unencumbered Cash, Beginning	<u>3,742.35</u>	<u>3,576.05</u>		
Unencumbered Cash, Ending	<u>\$ 3,576.05</u>	<u>\$ 2,444.26</u>		



**CITY OF NEW STRAWN, KANSAS**  
**AGENCY FUNDS**  
Schedule of Receipts and Disbursements  
Regulatory Basis  
For the Year Ended December 31, 2012

<u>Fund</u>	<u>Beginning Cash Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Cash Balance</u>
Payroll Clearing Fund	\$ -	\$ 93,292.52	\$ 93,292.52	\$ -



## Communication of Material Weaknesses

The Honorable Mayor and City Council  
City of New Strawn, Kansas

In planning and performing our audit of the financial statement of City of New Strawn, Kansas as of and for the year ended December 31, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered City of New Strawn, Kansas' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the City of New Strawn, Kansas' internal control. Accordingly, we do not express an opinion on the effectiveness of the City of New Strawn, Kansas' internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiencies in City of New Strawn, Kansas' internal control to be material weaknesses:

### Segregation of Duties

An internal control structure is, quite simply, the procedures and policies in effect which ensure that the City's financial activity is properly recorded, processed, summarized, and reported in the financial statements. A weakness in the control structure occurs when one person is responsible for all of the accounting activities such as performing billings, receipting cash, making deposits, reconciling the bank accounts, and having access to all books and records of the City. Due to small staff size, it is not possible for reviews of daily work to take place, potentially resulting in errors in financial records and reports.

This communication is intended solely for the information and use of management, City Council, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Jarred, Gilmore &amp; Phillips, PA".

JARRED, GILMORE & PHILLIPS, PA  
Certified Public Accountants

April 23, 2013  
Chanute, Kansas

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Jarred, Gilmore & Phillips, PA  
CERTIFIED PUBLIC ACCOUNTANTS

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