**ENERGY STAR PORTFOLIO MANAGER INFORMATION**

Information concerning the Energy Star Portfolio Manager can be found at <https://www.energystar.gov/istar/pmpam/index.cfm?fuseaction=login.login>

The Energy Star Portfolio Manager provides online training that provides a step by step process for the completion of the Energy Star audit. Please use the following steps to receive training:

1. Go to <http://www.energystar.gov/index.cfm?c=business.bus_internet_presentations>
2. Under the section entitled Choose the format that works best for your busy schedule click on view animated presentations.
3. Under the section A Step-by-Step Guide to Benchmarking Using EPA's Portfolio Manager click animated training.
4. Begin viewing online training.