SHARP Message #510

DATE: 12/12/02
AUTHOR: LISA KERWIN
SUBJECT: ADVANCE ARREARAGE BALANCES
MESSAGE TEXT:

Outstanding ADVNCE arrearage balances must be paid by personal reimbursement and processed in Sharp by the off-cycle run on December 23, 2002 in order to affect the employee's calendar year 2002 W-2. Informational Circular 03-P-023 dated November 25, 2002 contains helpful information on this subject under the General Reminders section. Informational Circular 00-P-020 dated February 10, 2000 contains procedures for uncollectible arrearage balances. Copies of informational circulars can be obtained from the Account and Reports web site at http://da.state.ks.us/ar. If you have additional questions contact Joyce Dickerson in the Division of Accounts and Reports, Payroll Services, at 785-296-3979 or e-mail at Joyce.Dickerson@da.state.ks.us.

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