SHARP Customer Service Center

- SHARP Messages -

SHARP Message #582

DATE:	4/15/04
AUTHOR:	
SUBJECT:	SHARP will be unavailable April 23-25 - Data archive

MESSAGE TEXT:

The SHARP system will be unavailable beginning at 6:00 p.m. on Friday, April 23, 2004 and may not be available again until 1:00 p.m. on Sunday, April 25, 2004. The Department of Administration will be archiving historical data in the SHARP system related to calendar year 2000. SHARP system tables being archived include employee time and leave information, W-2 data, paycheck data, employee payroll balances, and selected other payroll-related data.

If the archive process completes early enough on Saturday, April 24, 2004, the SHARP system may be available sometime in the afternoon. However, agencies should plan for the system to be unavailable on this day. Once the archive is complete, the data for calendar year 2000 in the tables noted above will no longer be available in the SHARP database.

Please note the KPAY318 report uses data stored in the balance tables affected by the archive process. Therefore, you will no longer be able to generate this report for calendar year 2000. If the agency needs a record of an employee's earnings, taxes and deductions for a particular year, it will be necessary for the agency to generate and print the KPAY318 report prior to the archive date for that year.

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