SHARP Customer Service Center

- SHARP Messages -

SHARP Message #649

DATE:	12/6/05
AUTHOR:	HR
SUBJECT:	Reminder – Classified General Increase in SHARP

MESSAGE TEXT:

This is a reminder that an effective dated row of December 4, 2005, will automatically insert into classified employees' job data on Sunday, December 11, 2005 with new compensation rates. Please do not enter rows dated greater than December 4, 2005, until after the general increase has loaded on Sunday, December 11, 2005. This includes promotions, demotions, transfers, terminations and any other transactions that require a job data row to be inserted to employee work history. Also, please add all job data rows that are effective dated prior to December 4, 2005, before Sunday, December 11, 2005.

For more detailed information, please see the November 28, 2005, message "SHARP Instructions for Classified Employees General Increase."

Please contact Patti Pearce at 785-296-7232 or at patti.pearce@da.state.ks.us if you have questions

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