SHARP Customer Service Center

- SHARP Messages -

SHARP Message #631

DATE:	9/2/05
AUTHOR:	HR
SUBJECT:	**Disaster Leave Associated with Hurricane Katrina**

MESSAGE TEXT:

Governor Kathleen Sebelius has issued Executive Order 05-06 authorizing the use of Disaster Leave for those State of Kansas employees who are certified disaster service volunteers of the American Red Cross and who are called to deploy for duty to serve in relief efforts associated with Hurricane Katrina.

Disaster Leave shall be used in accordance with Kansas Administrative Regulation 1-9-24 http://da.state.ks.us/ps/documents/regs/art-9.htm#1-9-24 and K.S.A. 75-5548 http://www.kslegislature.org/legsrv-statutes/index.do and amendments thereto.

Qualifying non-exempt employees record Disaster Leave in SHARP using the DIS earnings code.

Qualifying exempt employees record Disaster Leave in SHARP using the DSE earnings code.

Both non-exempt and exempt employees record Disaster Leave in .25 increments.

If you have questions about recording Disaster Leave in SHARP, you may contact Brent Smith at brent.smith@da.state.ks.us or 785-296-1432.

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