SHARP Customer Service Center

- SHARP Messages -

SHARP Message #680

DATE:	12/22/06
AUTHOR:	HR
SUBJECT:	CoreFTP file transfer software available for Download

MESSAGE TEXT:

The Department of Administration requires agencies to use file transfer protocol (FTP) software to retrieve any centrally generated SHARP reports that are created by batch processes and distributed to agency “mailboxes” on the MVS computer system. Examples of these reports include the Payroll Register (PAY002), Employees Not Processed in Current Payroll (PAY010) and the Leave Accruals Report (BEN007)

Since the initial implementation of SHARP the Department of Administration has provided agencies with free file transfer protocol software such as Rapid Filer and most recently WS_FTP software as part of the PeopleSoft 8.0 upgrade. The Department of Administration no longer licenses WS_FTP software. Therefore, if your agency received WS_FTP software from the Department of Administration you will need to download CoreFTP software which is being provided at no cost to all agencies by the Department of Administration.

As of February 5th at noon we will be requiring the use of secure ftp transmission for these SHaRP retrievals, something that CoreFTP will support. Agencies can continue to use their current FTP software (Rapid Filer, LanWork Place, etc.) if you purchased a license and did not receive the software from the Department of Administration’s website, but this software must be capable of secure FTP transmission.

To download CoreFTP to your workstation, go to the SHARP web site at http://www.da.ks.gov/sharp/downloads.htm , click on downloads, and select CoreFTP. Each user will need to register the software once CoreFTP has been installed by calling DISC Customer Support Center (CSC) at (785)296-4999.

The “Introduction to CBT and SHARP” Computer Based Training Module has been updated to provide you with detailed instructions on downloading the software and how to use the software to securely transfer data to your workstation. SHARP Computer Based Training is available at http://www.da.ks.gov/sharp/CBT-intro.htm .

Please follow your agency procedures for installing any software to your workstation and check with technical staff within your agency to determine if your software needs to be replaced by CoreFTP. The DISC Customer Support Center will also be available to assist agencies with questions about the product at the (785) 296-4999 phone number.

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