GARDEN CITY RECREATION COMMISSION (A Component Unit of the City of Garden City, Kansas)

BASIC FINANCIAL STATEMENTS

December 31, 2009

GARDEN CITY RECREATION COMMISSION (A Component Unit of the City of Garden City, Kansas)

BASIC FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

TABLE OF CONTENTS

INTRODUCTORY SECTION

Title Page Table of Contents

FINANCIAL SECTION

Independent Auditors' Report	1
Management's Discussion and Analysis	3
Government-wide Financial Statements:	
Statement of Net Assets	10
Statement of Activities	11
Fund Financial Statements:	
Balance Sheet – Governmental Funds	12
Reconciliation of the Balance Sheet to the Statement	
of Net Assets – Governmental Funds	13
Statement of Revenues, Expenditures and Changes in	
Fund Balances - Governmental Funds	14
Reconciliation of the Statement of Revenues, Expenditures and	
Changes in Fund Balances of Governmental Funds to the	
Statement of Activities	15
Statement of Revenues, Expenditures and Changes in Fund	
Balances - Budget and Actual - General Fund	16
Statement of Revenues, Expenditures and Changes in Fund	
Balances - Budget and Actual - Employee Benefit Fund	17
Notes to the Financial Statements	18
Supplementary Information:	
Composition of Cash Balance	29
Schedule of Revenue and Expenditures by Departments -	
General Fund	30



INDEPENDENT AUDITORS' REPORT

The Board of Directors
Garden City Recreation Commission
Garden City, Kansas 67846

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Garden City Recreation Commission, a component unit of the City of Garden City, Kansas, as of and for the year ended December 31, 2009, which collectively comprise the Recreation Commission's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Recreation Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the guidance in the Kansas Municipal Audit Guide. Those standards and guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Garden City Recreation Commission, a component unit of the City of Garden City, Kansas, as of December 31, 2009, and the respective changes in financial position, and the respective budgetary comparison for the general fund and the major special revenue fund, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis on pages 3 through 8 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

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Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Garden City Recreation Commission, a component unit of the City of Garden City, Kansas, basic financial statements. The accompanying financial information listed as supplementary information in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Garden City Recreation Commission, a component unit of the City of Garden City, Kansas. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

LEWIS, HOOPER & DICK, LLC

Lewis, Hooper & Lich, LLC

May 17, 2010

Management's Discussion and Analysis

This section of the report contains an overview and analysis of the Garden City Recreation Commission's financial statements for the fiscal year ended December 31, 2009. The information contained here is intended to provide the reader of the financial statements with a well-rounded picture of the Recreation Commission's financial condition.

Mission Statement

The mission of the Garden City Recreation Commission is to provide recreational opportunities to enhance the quality of life for the people of the community by promoting social interaction and the productive use of leisure time.

Financial Highlights

- ➤ The Recreation Commission increased spending during the 2009 in an attempt to lower the cash balance back to around \$530,000. With a beginning cash balance of \$613,017, staff prepared several recommendations that ranged from new equipment, renovation projects, programs, and pool equipment. Several projects were approved and funds were expended for various projects. In January, 2009, the Board approved the replacement of five treadmills in the amount of \$36,470. In addition, two Griff's Guard Station Sun Shades were purchased for \$3,500. February was a very busy month purchasing seasonal equipment like a new Hustler Z Diesel in the amount of \$13,355 and batting cage nets for \$7,250.
- In preparation for the renovation work for Finnup Park Basketball/Futsal courts the Recreation Commission Board approved the purchase of four Bison basketball goals in the amount of \$10,188. After the project began, staff saw a concern of additional space and the install of two additional goals was approved in the amount of \$4,724.
- > The "BIG POOL" had several concerns with safety during and after the pool had closed. One way to combat the issue was to purchase a surveillance system that would take care of the majority of the problems with people sneaking into the pool during open and closed hours, and the theft problem which was at an all time high. The Recreation Board approved for purchase one Motion Sensor Surveillance system with eight cameras to cover the bath house, concession stand and both gate houses, and four cameras to cover the remainder of the pool. The total cost was \$3,095.
- Charles Peebles Complex, the busiest concession stand, received a new 13 seer R410A (230V 30 amp) Air Handler (120v) in the amount of \$5,400. The unit will cover the concession area and the umpire's room. Most of the summer these rooms reach 90+ degrees during working hours. Repairs and replacement of equipment will continue as the constant requirements from the community seeking only the best. The "best" costs tax payers in ways that show the outcome but not the upfront cost to maintain the end product.
- ➤ To continue facility capital projects we have to purchase land at our 310 N. 6th Street location. Over the past four years the Recreation Commission has paid the City of Garden City \$12,500.00 per/year totaling \$50,000. The last payment on the purchase contract with the City of Garden City for the property located at 305 N. 5th Street was made in 2009. This will be a continued trend and partnership with the City of Garden City in building a better future for the citizens we so admire.
- ➤ Lease purchases have reached an all time high in the Recreation Commission's budget. As we know, fitness is one of the fastest growing leisure activities in the America. In 2009 the Recreation Commission purchased five Precor 956i-120 Volt Commercial Treadmills for \$29,475 and one Precor Adaptive Motion Trainer AMT in the amount of \$6,995. The purchases were combined into a single lease agreement for a term of five years with an annual payment of \$7,833. Additional lease payments of \$8,378 for 2008 scoreboard purchases and \$11,611 for 2007 equipment purchases also occurred.
- Unlike previous years, the Recreation Commission filled its full-time maintenance positions budgeted at \$28,000. In addition, a position in the Recreation's Sports Department that had been vacant over the past five years was filled.
- In its seventh year, the "BIG POOL" had a slight decrease in participation. Several major repairs to pool pumps and electric panels cost the pool budget over \$15,000. Great weather for the 2009 swim season resulted in an additional \$25,503 of labor and increased supplies from \$47,471 to \$52,855.
- ➤ Over all the Garden City Recreation Commission's General Fund had a short fall of \$41,117 but still upheld a fund balance of \$520,931; the Employee Benefit Fund grew to \$72,861.

The Basic Financial Statements

The basic financial statements of the Recreation Commission include the government-wide financial statements and the fund financial statements. The notes to the financial statements follow the basic financial statements and are essential for the reader's understanding of the financial statements. Other supplementary information is also included at the end of this report to provide additional information for the reader.

Government-wide Financial Statements

The government-wide financial statements present the results of the Recreation Commission's operations using the accrual basis of accounting, the basis of accounting used by private-sector businesses. These statements focus on the long-term financial picture of the Recreation Commission as a whole.

The Statement of Net Assets reports all of the Recreation Commission's assets and liabilities. Net assets, the difference between assets and liabilities, are an important measure of the Recreation Commission's overall financial health. Over time, the increases and decreases in net assets can be monitored to determine whether the Recreation Commission's financial position is improving or deteriorating.

The Statement of Activities shows how the net assets have changed during the fiscal year. The unique feature of this statement is how it shows the revenues and expenses related to specific programs and how much of the programs were supported by the general taxes of the City. Since this statement is prepared on the accrual basis of accounting, all revenues and expenses are included, regardless of when cash is actually received.

Both statements show the operations of the Recreation Commission as governmental activities, which are generally supported by taxes.

The government-wide financial statements are for the Garden City Recreation Commission only. The Garden City Recreation Commission is a component unit of the City of Garden City, Kansas. See note 1, item A, in the notes to the financial statements for more details regarding the relationship between the Recreation Commission and the City of Garden City, Kansas.

Fund Financial Statements

The Recreation Commission uses governmental funds to manage its resources. A fund is a fiscal entity with a set of self-balancing accounts recording financial resources, together with all related liabilities and residual equities and balances, and the changes therein. These accounting entities are separated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions or limitations.

Governmental fund financial statements are prepared on the modified accrual basis. Under the modified accrual basis, revenues are recognized when they become measurable and available, and expenditures are recognized when the related fund liability is incurred, with the exception of long-term debt and other similar items which are recorded when due. The focus, therefore, is on the short-term financial frame of the operations reported, rather than the Recreation Commission as a whole. All of the Recreation Commission's operations are reported in the governmental fund financial statements. The information reported in these statements can be compared to the governmental activities information in the government-wide statements. The reconciliation at the end of the fund financial statements details the relationship between the two types of financial statements.

Notes to the Financial Statements

The notes to the financial statements are an important part of the basic financial statements since they contain valuable additional information necessary for gaining a complete understanding of the Recreation Commission's financial statements.

Analysis of the Government-wide Statements

Net Assets

Combined net assets of the Recreation Commission at December 31, 2009, were:

Net Assets at December 31, 2009 and 2008

	Governmental Activities				
		2009	2008		
Current and other assets	\$	635,581	\$	701,239	
Capital assets		476,023		486,732	
Total assets	\$	1,111,604	\$	1,187,971	
Long-term liabilities	\$	85,376	\$	87,636	
Other liabilities		64,862		90,792	
Total liabilities	\$	150,238	\$	178,428	
Net assets:					
Invested in captial assets, net of related debt	\$	390,701	\$	402,830	
Restricted for:					
Other purposes		11,545		10,168	
Unrestricted		559,120		596,545	
Total net assets	\$	961,366	\$	1,009,543	

The 4.8% decrease in net assets is primarily a result of the decrease in interest rates on certificates of deposit and savings accounts. Although there was a 17% increase in participation fees, it was not representative of the total cost of the programs. Consequently, the Recreation Commission has implemented program fee increases to offset the increase in program expenditures.

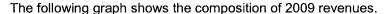
Governmental Activities

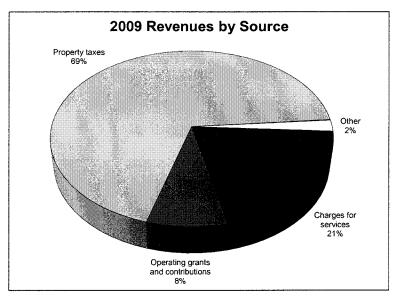
Governmental activities decreased the Garden City Recreation Commission's net assets by \$48,177, thereby accounting for 100% of the decline in the net assets of the Garden City Recreation Commission. Key elements of this decrease are as follows:

Changes in Net Assets for the Year Ended December 31, 2009 and 2008

•	Governmental Activities			
	2009	2008		
Revenues:				
Program revenues:				
Charges for services	\$ 320,883	\$ 295,461		
Operating grants and contributions	126,732	135,176		
General revenues:				
Property taxes	1,077,000	1,072,553		
Other taxes	2,000	2,000		
Other	31,768	52,007		
Total revenues	1,558,383	1,557,197		
Expenses:				
Parks and recreation	1,606,560	1,503,983		
Total expenses	1,606,560	1,503,983		
Change in net assets	(48,177)	53,214		
Net assets, beginning of year	1,009,543	956,329		
Net assets, end of year	\$ 961,366	\$ 1,009,543		

- Charges for services increased \$25,422. This includes program fees and sponsorships. This was largely a result of two areas of programming. The first is our year long soccer program which required an addition to staff. In 2008-09 the sports department took on a challenge to offer year around soccer which was requested by the citizens of Garden City. Along with that responsibility additional supplies and equipment had to be purchased. Although the sports budget fell short by \$18,262, staff remains positive and this has become our fastest growing program. Along with that participation in our Wellness Center and Fitness programs have shot through the roof. New management has taken the program from \$108,528 in 2008 with revenue over expenses of \$21,108 to \$134,438 with revenue over expenses of \$49,628.
- Other revenues decreased \$20,239. The prior year included insurance proceeds for hail damage.
- Parks and recreation expenses increased by \$102,577 (6.8%) during the year. The increase is a
 result of several items, including an increase in administration labor by adding a full-time employee in
 the amount of \$26,275 and an overall restructure of the salary pool resulting in a 16.67% or \$55,719
 increase.





Financial Analysis of the Government's Funds

As noted earlier, the Recreation Commission uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Recreation Commission's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Recreation's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Recreation Commission's governmental funds reported combined ending fund balances of \$593,792, a decrease of \$19,225 in comparison with the prior year. Approximately 98.1% of this total amount (\$582,247) constitutes unreserved, undesignated fund balance, which is available for spending at the Commission's discretion. The remainder of fund balance is reserved to indicate that it is not available for new spending because it has already been committed to the Arts' Angels program (\$11,545).

The general fund is the chief operating fund of the Recreation Commission. At the end of the current fiscal year, unreserved, undesignated fund balance of the general fund was \$509,386; \$11,545 of the balance was reserved for the Arts' Angels program. As a measure of the general fund's liquidity, it may

be useful to compare the unreserved fund balance to total fund expenditures. Unreserved, undesignated fund balance represents 34.5% of total general fund expenditures.

The fund balance of the Recreation Commission's general fund decreased by \$41,117 during the current fiscal year. Key factors in this decline are as follows:

- Use of money and property decreased revenues by \$7,085.
- Charges for services (fees and concessions) increased revenues by \$25,422.
- Operating grants and contributions decreased by \$8,444.
- Miscellaneous revenues decreased by \$13,154.
- Capital lease proceeds decreased by \$28,781.
- Labor costs increased expenditures by \$121,440.
- Insurance expenditures increased by \$5,814.
- Repairs and maintenance expenditures increased by \$10,436.
- Rent expenditures decreased by \$37,676.
- Equipment and capital projects expenditures decreased by \$15,456.

General Fund Budgetary Highlights

The legally adopted budget for the General Fund was not amended during 2009. However, departments within the Recreation Commission are allowed to transfer budget amounts between line items and between cost centers within a department. In addition, the budget may be transferred out of cost centers to reflect insurance savings, budget cuts, etc. As a result of these budget transfers, the original budget and the final budgets may not be the same in some cost centers.

The following revenue and expenditure categories experienced significant differences between the final budget amount and the actual amount. The explanation of the difference is also included.

CATEGORY	EXPLANATION
Fees	Program revenues were again less than projected due to a poor economy. In light of this we are in a struggle and although some fees were raised losses occurred. Program fees are unpredictable in nature due to either strong or weak participation. So that it is understood, staff offers old and new programs and for budget they take the previous year's success and offer additional program budgets for the coming year. If a programs lacks participation it is cancelled and anyone signing up is refunded or a credit to their account is honored. We have seen an increase in sports and wellness programs as members continue to grow into 2010. A continued poor economy, and slow development of new industry or jobs in the area also contributed to the shortfall. Families are
	spending less and it will take time for participants to return.
Donations and grants	Donations and grants were less than anticipated due to cut backs in funding. We have been honored in receiving what grants we have received.
Labor	Labor was more than budgeted due to an additional full-time employee added to the sports staff, the 2009 salary pool changed and, most important, the addition of our part-time office staff which allows the office to stay open during the evenings and weekends.
Utilities	Utilities were less than budgeted due to very low demand charge by watching what needs heated and cooled. Building units are zoned for comforts and regulation of temperature.
Supplies	These expenditures were less than budgeted and vary with programs and projects. Staff continues to provide quality programs with limited supplies. In addition, the Recreation Commission receives donations from community groups along with local businesses and corporate aid.
Equipment	The budget included provisions for capital purchases related to a teen

	center facility and the expansion to Recreation Commission's current facility. These projects are still under consideration. The budget
	allows for these and other items as part of the Recreation Commission's capital improvement plan. The Recreation
	Commission Board has continued to support equipment purchases.
Other	Other expenditures were budgeted as a contingency item and were not required to be used in 2009.

Capital Asset and Debt Administration

Capital Assets

The total amount invested in capital assets for the Recreation Commission at December 31, 2009, was \$476,023, net of accumulated depreciation. This represents a decrease of 2.2% over the 2008 total. The following chart breaks down the Recreation Commission's capital asset balance into the various categories of assets.

Capital Assets (net of depreciation)

	Governmental Activities			vities	
		2009		2008	
Buildings and improvements Equipment	\$	\$ 56,994 419,029		47,811 438,921	
Net capital assets, end of year	\$	476,023	\$	486,732	

Major additions to capital assets during the year included:

Hustler HD22572 Mower	\$ 13,185
Four Bison Adjustable Basketball Goals	9,448
Five Precor Treadmills and One Motion Trainer	 36,470
Total	\$ 59,103

Additional information about the Recreation Commission's capital assets can be found in note 1, item D, and note 3, item B, in the notes to the financial statements.

Debt Administration

The outstanding lease agreements at December 31, 2009, totaled \$85,322. This balance represents a 1.7% increase over the 2008 balance. The increase is due to the retirement of leases being less than the lease proceeds of \$36,470 for the purchase of five Precor treadmills and one Precor motion trainer; payments totaling \$35,050 were made on the capital leases in 2009.

Economic Factors and Next Year's Budget and Rates

During the current fiscal year, the unreserved, undesignated fund balance in the general fund decreased to \$509,386. The Recreation Commission has appropriated none of this amount for spending in the 2010 fiscal year budget. It is intended that this use of available fund balance will avoid the need to raise taxes for future building renovations/projects or charges for programs during the 2010 fiscal year.

Requests for Information

This financial report is intended to give the reader a general overview of the Recreation Commission's finances. Questions about information contained in this report or requests for additional information should be directed to the Superintendent, 310 North 6th, Garden City, KS 67846.

Basic Financial Statements

GARDEN CITY RECREATION COMMISSION Statement of Net Assets December 31, 2009

	Governmental Activities
<u>Assets</u>	
Current assets: Cash Prepaid operating lease	\$ 623,484 12,097
Total current assets	635,581
Noncurrent assets: Capital assets (net of accumulated depreciation): Improvements and equipment Total noncurrent assets Total assets	476,023 476,023 \$ 1,111,604
Liabilities	
Current liabilities: Accounts payable Current portion of long-term liabilities Total current liabilities	\$ 29,692 35,170 64,862
Noncurrent liabilities: Long-term liabilities due in more than one year	85,376 85,376
Total long-term liabilities Total liabilities	\$ 150,238
Net Assets	
Invested in capital assets, net of related debt Restricted for: Other purposes Unrestricted	\$ 390,701 11,545 559,120
Total net assets	<u>\$ 961,366</u>

GARDEN CITY RECREATION COMMISSION Statement of Activities

For the Year Ended December 31, 2009

		Program	Revenues	Net (Expense) Revenue and Changes in Net Assets
			Operating	
		Charges for	Grants and	Governmental
	Expenses	Services	Contributions	Activities
Functions/Programs Governmental activities: Parks and recreation	T 4 606 560	Ф 220 882	f 420 722	Φ (4.4E0.04E)
Parks and recreation	\$ 1,606,560	\$ 320,883	\$ 126,732	\$ (1,158,945)
Total	\$ 1,606,560	\$ 320,883	\$ 126,732	(1,158,945)
	General revenue Taxes:	s:		
	Property to	exes levied for gen	eral purposes	1,077,000
	Other taxe	s		2,000
	Investment ea	•		19,554
	Miscellaneous	5		12,214
	Total gene	ral revenues and t	ransfers	1,110,768
	Change in	net assets		(48,177)
	Net assets, begin	nning of year		1,009,543
	Net assets, end	of year		\$ 961,366

Balance Sheet Governmental Funds December 31, 2009

<u>Assets</u>	General	Total Employee Government eral Benefit Funds	
Cash	548,975	\$ 74,509	\$ 623,484
Total assets	\$ 548,975	\$ 74,509	\$ 623,484
Liabilities and Fund Balances			
Liabilities: Accounts payable	28,044	1,648	\$ 29,692
Total liabilities	28,044	1,648	29,692
Fund balances: Reserved for restricted donations Unreserved	11,545 509,386	- 72,861	11,545 582,247
Total fund balances	520,931	72,861	593,792
Total liabilities and fund balances	\$ 548,975	\$ 74,509	\$ 623,484

GARDEN CITY RECREATION COMMISSION Reconciliation of the Balance Sheet to the Statement of Net Assets - Governmental Funds December 31, 2009

Amounts reported for governmental activities in the statement of net assets differ from the fund balances of governmental funds on the preceding balance sheet as shown in the following reconciliation:

Fund balances - total governmental funds		\$ 593,792
Amounts reported for governmental activities in the statement of net assets are different because:		
Prepaid operating leases in governmental activities are not expenditures in the current period and therefore are not reported in the governmental funds.		12,097
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.		476,023
Long-term liabilities, including bonds payables, are not due and payable in the current period and therefore are not reported in the governmental funds.		
Capital leases payable Compensated absences	\$ (85,322) (35,224)	(120,546)
Net assets of governmental activities		\$ 961,366

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

For the Year Ended December 31, 2009

Davisson	General	Employee Benefit	Total Governmental Funds
Revenue:	£ 040,000	Φ.	(040.000
City appropriation	\$ 918,000	\$ -	\$ 918,000
City appropriation - special	2.000	159,000	159,000
County liquor tax monies	2,000	-	2,000
Other receipts:	40 554		10.554
Use of money and property	19,554	-	19,554
Fees	256,604	-	256,604
Concessions	64,279	-	64,279
Donations and grants	126,732	-	126,732
Miscellaneous	12,214	***************************************	12,214
Total revenue	1,399,383	159,000	1,558,383
Expenditures:			
Purchases	28,806	_	28,806
Labor	895,111	-	895,111
Payroll taxes	,	57,038	57,038
Insurance	22,101	80,070	102,171
Utilities	17,476	· -	17,476
Publicity	22,532	-	22,532
Repairs and maintenance	44,116	-	44,116
Services and dues	28,903	-	28,903
Staff development	13,490	-	13,490
Rent	4,565	•	4,565
Supplies	238,609	-	238,609
Equipment and capital projects	161,261		161,261
Total expenditures	1,476,970	137,108	1,614,078
Revenue over (under) expenditures	(77,587)	21,892	(55,695)
Other financing sources:			
Capital lease proceeds	36,470		36,470
Net change in fund balances	(41,117)	21,892	(19,225)
Fund balance, beginning of year	562,048	50,969	613,017
Fund balance, end of year	\$ 520,931	\$ 72,861	\$ 593,792

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

For the Year Ended December 31, 2009

Amounts reported for governmental activities in the statement of revenue, expenditures and changes in fund balances of governmental funds differ from the amounts reported in the government-wide statement of activities as shown in the following reconciliation:

Net change in fund balances - total governmental funds		\$ (19,225)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report prepaid operating leases as expenditures. However, in the statement of activites the cost of those assets is allocated to future accounting periods based on the terms of the agreement and reported as expense.		(12,550)
Governmental funds report capital outlays as expenditures. However, in the statement of activites the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the method by which capital outlay exceeded depreciation in the current period:		
Expenditures for capital assets Less current year depreciation	\$ 104,618 (115,327)	(10,709)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:		
Change in compensated absences		(4,273)
Capital leases provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of capital leases is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount by which proceeds exceed payments:		
Principal proceeds Principal payments	 (36,470) 35,050	 (1,420)
Changes in net assets of governmental activities		\$ (48,177)

Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

General Fund For the Year Ended December 31, 2009

	Budgete	d Amo	unts		Actual Amounts Budgetary	Fir	riance with nal Budget Positve/
	Original		Final	Basis		(Negative)	
Revenue:							
City appropriation	\$ 918,000	\$	918,000	\$	918,000	\$	-
County liquor tax monies	1,500		1,500		2,000		500
Other receipts:							
Interest income	25,000		25,000		12,549		(12,451)
Rents	20,500		20,500		7,005		(13,495)
Fees	790,913		790,913		256,604		(534,309)
Concessions	60,000		60,000		64,279		4,279
Donations and grants	147,700		147,700		126,732		(20,968)
Miscellaneous	5,600		5,600		12,214		6,614
Transfers	 -		-		-		
Total revenue	 1,969,213		1,969,213		1,399,383		(569,830)
Expenditures:							
Purchases	25,500		25,500		28,806		(3,306)
Labor	868,025		868,025		895,111		(27,086)
Insurance	18,500		18,500		22,101		(3,601)
Utilities	40,475		40,475		17,476		22,999
Publicity	34,400		34,400		22,532		11,868
Repairs and maintenance	43,500		43,500		44,116		(616)
Services and dues	41,000		41,000		28,903		12,097
Staff development	26,500		26,500		13,490		13,010
Rent	8,500		8,500		4,565		3,935
Supplies	273,700		273,700		238,609		35,091
Equipment and capital projects	293,433		293,433		124,791		168,642
Other	275,680		275,680		-		275,680
Transfers	 20,000		20,000		-		20,000
Total expenditures	 1,969,213		1,969,213		1,440,500		528,713
Revenue over (under) expenditures	-		-		(41,117)		(41,117)
Fund balance, beginning of year	 492,136		492,136		562,048		69,912
Fund balance, end of year	\$ 492,136		492,136	_\$_	520,931	\$	28,795

Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

Employee Benefit Fund For the Year Ended December 31, 2009

	5			Д	Actual mounts	Fin	iance with al Budget
	 Budgeted	Amou	ints	B	udgetary	1	Positve/
	Original		Final		Basis	(N	legative)
Revenue:	 						
City appropriation - special	\$ 154,000	_\$	154,000	\$	159,000	\$	5,000
Total revenue	 154,000		154,000		159,000		5,000
Expenditures:							
Payroll taxes	146,000		146,000		57,038		88,962
Insurance	77,989		77,989		80,070		(2,081)
Madranes	 77,505		11,505		00,070	-	(2,001)
Total expenditures	 223,989		223,989_		137,108		86,881
Revenue over (under)							
expenditures	(69,989)		(69,989)		21,892		91,881
Fund balance, beginning of year	 69,989		69,989		50,969		(19,020)
Fund balance, end of year	\$ 	_\$		\$	72,861	\$	72,861

Notes to the Basic

Financial Statements

1. Summary of Significant Accounting Policies

The Garden City Recreation Commission is a component unit of the City of Garden City, Kansas, and operates under an appointed board. The Commission provides recreational activities for the community.

The financial statements of the Commission have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Commission's accounting policies are described below.

A. Financial Reporting Entity

The Commission is governed by an appointed five-member board. As required by accounting principles generally accepted in the United States of America, these financial statements present the Garden City Recreation Commission (a component unit of the City of Garden City, Kansas) and its component units. The component units discussed below are included in the Commission's reporting entity because of the significance of their operational or financial relationships with the Commission.

The Commission has no organizations, functions or activities which are considered component units of the Commission.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the Commission. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, of which the Commission has none.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

1. <u>Summary of Significant Accounting Policies</u> (continued)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)
Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Fees and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items and taxes are considered measurable and available only when cash is received by the Commission.

The Garden City Recreation Commission reports the following major governmental funds:

General Fund - the General Fund is the Commission's primary operating fund. It accounts for all financial transactions of the general government, except those required to be accounted for in another fund.

Employee Benefit Fund - the Employee Benefit Fund accounts for the costs of various benefits provided to the Commission's employees and other insurance costs of the Commission.

D. Assets, Liabilities, and Net Assets or Equity

Deposits and Investments

Cash resources of the individual funds are combined to form a pool of cash and investments which is managed by the Office Manager. Cash includes amounts in demand deposits, certificates of deposit and money market investments backed by U.S. government securities. Interest income earned is allocated among funds based on average monthly cash balances and in accordance with the adopted budget.

State statutes authorize the Commission to invest idle funds in U.S. government securities, temporary notes, no-fund warrants, repurchase agreements and the Kansas Municipal Investment Pool. The Kansas Municipal Investment Pool operates in accordance with appropriate State laws and regulations. The reported value of the investment in the Kansas Municipal Investment Pool is the same as the fair value of its pool shares. Other investments of the Commission are stated at fair value, which equals cost.

1. Summary of Significant Accounting Policies (continued)

D. Assets, Liabilities, and Net Assets or Equity (continued)

Receivables and Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet.

Inventories and Prepaid Items

Inventories of governmental funds are recorded as expenditures when purchased. The Commission deems inventory as immaterial to the financial statements. No capitalization or amortization has been recorded in the financial statements.

Prepaid items of governmental funds are recorded as expenditures when paid. The prepaid items are capitalized and amortized in the government-wide financial statements.

Capital Assets

Capital assets, which include building improvements and equipment, are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets are defined by the Commission as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of three years. All such assets that are purchased or constructed are valued at historical cost where records are available and at an estimated historical cost where no such records exist. Donated capital assets are recorded at their estimated fair market value on the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Building improvements and equipment of the Commission are depreciated using the straight-line method, with one-half month's depreciation in the month of acquisition, over the following estimated useful lives:

Building improvements 10-20 years Equipment 3-15 years

Compensated Absences

The Commission's policy is to recognize the costs of compensated absences when actually paid.

The Commission's policy regarding leave pay permits employees to accumulate sick leave days at a maximum rate of 12 days per year up to 60 days. Leave may be used for sick leave up to the cumulative days available. The Commission's policy regarding leave pay permits employees to accumulate vacation leave days at a maximum rate of 18 days per year up to 40 days. Earned but unused vacation pay is paid to employees who resign in good standing. Sick leave is canceled at time of separation. The Commission has estimated the dollar amount of accumulated leave pay to be \$35,224 at December 31, 2009.

Long-term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities fund type statement of net assets.

1. Summary of Significant Accounting Policies (continued)

D. Assets, Liabilities, and Net Assets or Equity (continued)

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or those that are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans, which are subject to change.

Net Assets

In the government-wide financial statements, net assets of the Commission are classified in three components. Net assets invested in capital assets net of related debt consist of property and equipment net of accumulated depreciation and reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets. Restricted net assets are noncapital net assets that must be used for a particular purpose, as specified by creditors, grantors, contributors, or laws or regulations. Unrestricted net assets are remaining net assets that do not meet the definition of invested in capital assets net of related debt or restricted.

2. Stewardship, Compliance and Accountability

A. <u>Budgetary Information</u>

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds and enterprise funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- Preparation of the budget for the succeeding calendar year on or before July 14th
- 2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before July 14th.
- 3. Public hearing on or before July 23rd, but at least ten days after publication of notice of hearing.
- 4. Adoption of the final budget on or before August 2nd.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the modified accrual basis of accounting, modified further by the encumbrance method of accounting. Revenues are recognized when cash is received. Expenditures include disbursements, accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment; such as, a purchase order or contract. All encumbered appropriations (legal budget expenditure authority) lapse at year end.

Notes to Financial Statements
December 31, 2009

2. Stewardship, Compliance and Accountability (continued)

A. <u>Budgetary Information</u> (continued)

A legal operating budget is not required for capital projects funds and fiduciary funds. Spending in funds which are not subject to the legal annual operating budget requirement are controlled by federal regulations, other statutes or by the use of internal spending limits established by the governing body.

The City of Garden City receives the tax distribution for the Garden City Recreation Commission from the County Treasurer. The City then makes the distribution to the Garden City Recreation Commission.

B. Excess of Expenditures over Appropriations

Under Kansas statutes, expenditures are mandated to be controlled, so that no indebtedness is created in excess of budgeted limits. Management is not aware of any such statutory violations.

C. <u>Budgetary Compliance – Non-GAAP Financial Statements</u>

By statute, the Commission prepares its annual budget on a non-GAAP basis of accounting as described in Note 2, item A. A reconciliation of these budgetary basis statements to the GAAP statements is as follows:

		Ε	mployee		
	General	Benefit			
	 Fund		Fund		
Expenditures (budgetary basis)	\$ 1,440,500	\$	137,108		
Capital lease proceeds	 36,470				
Expenditures (GAAP basis)	\$ 1,476,970	\$	137,108		

3. Detailed Notes on All Funds

A. Deposits and Investments

A reconciliation of cash and investments as shown on the government-wide statement of net assets follows:

Cash	\$ 623,484
Carrying amount of deposits	\$ 623,484

Deposits

K.S.A. 9-1401 establishes the depositories which may be used by the Commission. The statute requires banks eligible to hold the Commission's funds have a main or branch bank in the county in which the Commission is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The Commission has no other policies that would further limit interest rate risk.

3. Detailed Notes on All Funds (continued)

A. Deposits and Investments (continued)

Investment Rate Risk

K.S.A. 12-1675 limits the Commission's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The Commission has no investment policy that would further limit its investment choices.

Concentration of Credit Risk

State statutes place no limit on the amount the Commission may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Commission's deposits may not be returned to it. State statutes require the Commission's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The Commission has no designated "peak periods".

At December 31, 2009, the Commission's carrying amount of deposits was \$623,484 and the bank balance was \$648,396. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balance, \$463,188 was covered by federal depository insurance, and the balance of \$185,208 was collateralized with securities held by the pledging financial institutions' agents in the Commission's name.

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3. Detailed Notes on All Funds (continued)

B. Capital Assets

Capital asset activity for the year ended December 31, 2009, was as follows:

		Balance 01-01-09	A	dditions	ns Deductions			Balance 12-31-09
Governmental activities								
Capital assets being depreciated:								
Buildings and								
improvements	\$	253,127	\$	18,518	\$	-	\$	271,645
Equipment		1,181,383		86,100		22,830		1,244,653
Total capital assets								
being depreciated		1,434,510		104,618		22,830		1,516,298
Less accumulated								
depreciation for:								
Buildings and		205,316		9,335				214,651
improvements Equipment		742,462		105,992		22,830		825,624
. ,							_	
Total accumulated depreciation		947,778		115,327		22,830		1,040,275
deprediation		371,110		110,021		22,000		1,070,270
Governmental activities	•	400 700	•	(40 700)	•		_	470.000
capital assets, net	<u>\$</u>	486,732	<u>\$</u>	(10,709)	<u>\$</u>		<u>\$</u>	476,023

Depreciation expense of \$115,327 was charged to the parks and recreation functions/programs at December 31, 2009.

C. Leases

Capital Leases

The Commission has entered into lease agreements to finance the acquisition of a Jacobson turbo tractor mower, exercise bikes, JD bunker and field rake, Nevco scoreboards, and five Precor treadmills and one Motion trainer. These leases qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the date of inception. The Jacobson turbo tractor mower has been included in the governmental activities of the Garden City Recreation Commission for \$60,688, less accumulated depreciation of \$32,367; the exercise bikes for \$17,000, less accumulated depreciation of \$3,258; the JD bunker and field rake for \$9,952, less accumulated depreciation of \$1,825; the two Nevco Model 1525 scoreboards for \$38,299, less accumulated depreciation of \$5,745; and five Precor treadmills and one Motion trainer for \$36,470, less accumulated depreciation of \$7,294. Interest expense paid under these lease agreements for the year 2009 totaled \$3,694.

3. Detailed Notes on All Funds (continued)

C. Leases (continued)

The following is a schedule of future minimum lease payments required under these capital leases and the present value of the net minimum lease payments at December 31, 2009:

	 vernmental activities
2010	\$ 38,744
2011	29,404
2012	16,212
2013	 7,834
Total minimum lease payments	92,194
Less amount representing interest	 (6,872)
Present value of future minumum lease payments	\$ 85,322

Subsequent to year end, the Commission entered into capital lease agreements to finance the acquisition of Wellness Equipment for \$30,913 and an Open Air Elite Cinema System for \$20,835. The future minimum lease obligations and the net present value of these minimum lease payments are as follows:

	Gov	ernmental/
	Α	ctivities
2010	\$	18,036
2011		18,036
2012		18,036
Total minimum lease payments		54,108
Less amount representing interest		(2,361)
Present value of future minumum lease payments	\$	51,747

D. Long-Term Debt

Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities of the Commission for the year ended December 31, 2009:

	_	Balance 01-01-09	Α	dditions	 Retired	Balance 12-31-09	Due Within ne Year
Governmental activities: Capital leases Compensated absences	\$	83,902 30,951	\$	36,470 4,273	\$ 35,050	\$ 85,322 35,224	\$ 35,170
Total governmental activities long-term liabilities	\$	114,853	\$	40,743	\$ 35,050	\$ 120,546	\$ 35,170

4. Other Information

A. Compliance with Kansas Statutes

References made herein to the statutes are not intended as interpretation of law, but are offered for consideration of the Director of Accounts and Reports and interpretation by the County Attorney and the legal representative of the Commission.

Management is aware of no major compliance violations for the period covered by the audit.

B. Risk Management

The Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

C. Defined Benefit Pension Plan

Plan description: The Garden City Recreation Commission contributes to the Kansas Public Employees Retirement System ("KPERS"), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, *et seq.* KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S Kansas, Suite 100, Topeka, KS 66603-3869) or by calling 1-888-275-5737.

Funding policy: K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at up to 6% of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial reserve basis. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established by statute for calendar year 2009 is 6.54%. The Garden City Recreation Commission contributions to KPERS for the years ending December 31, 2009, 2008, and 2007, were \$40,575, \$29,739, and \$25,949, respectively, equal to the statutory required contributions for each year.

D. Commitments

The Recreation Commission entered into a lease with the City of Garden City, Kansas, for the property located directly south of the Recreation Commission rear parking lot. The term of the lease is four years. The lease is for the sum of \$50,700 to be paid in four equal annual installments which began on January 31, 2008. Total lease payment for 2009 was \$12,550, which was prepaid in 2008 along with additional prepaid lease payments of \$12,097.

Supplementary Information

The Supplementary Information is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Garden City Recreation Commission.

GARDEN CITY RECREATION COMMISSION Composition of Cash Balance December 31, 2009

Commerce Bank, Garden City, Kansas		
Checking	\$ 113,188	
Plus deposits in transit	25	
Less outstanding checks	(24,937)	
Total cash in checking	. \$	88,276
Savings and certificates of deposit	5	35,208
Total cash	\$ 6	23,484

GARDEN CITY RECREATION COMMISSION Schedule of Revenue and Expenditures by Departments General Fund For the Year Ended December 31, 2009

_	Administration		 Arts	Capital		Concessions	
Revenue:							
City appropriation	\$	395,559	\$ -	\$ 117,441	\$	-	
County liquor tax monies		-	2,000	-		-	
Other receipts:							
Interest income		12,549	-	-		-	
Fees		-	25,211	500		-	
Rents		-	-	-		-	
Concessions		-	-	-		64,279	
Donations and grants		-	6,866	-		-	
Miscellaneous		1,257	 2,157	 6,008		51	
Total revenue		409,365	 36,234	 123,949		64,330	
Expenditures:							
Purchases		-	-	-		28,806	
Labor		390,060	14,999	-		20,798	
Insurance		12,178	-	-		-	
Utilities		5,825	-	-		150	
Publicity		16,261	3,021	500		-	
Repairs and maintenance		1,488	-	8,574		1,503	
Services and dues		17,497	2,055	· · -		1,449	
Staff development		10,027	-	-		· -	
Rent		-	890	1,645		-	
Supplies		34,033	11,859	20,445		2,970	
Equipment and capital projects		1,958	2,278	91,578		334_	
Total expenditures		489,327	 35,102	 122,742		56,010	
Revenue over (under)							
expenditures	\$	(79,962)	\$ 1,132	\$ 1,207	\$	8,320	

_ Ma	aintenance	S _I	oorts	Vellness Center	 Pool	 Totals		
\$	275,000	\$	-	\$ _	\$ 130,000	\$ 918,000		
	-		-	-	-	2,000		
	7 470		00.007	-	-	12,549		
	7,470		86,027	87,427	49,969	256,604		
	7,005		-	-	-	7,005		
	-		70.000	40.074	-	64,279		
	-		72,992	46,874	-	126,732		
	17		1,066	 137	 1,521	 12,214		
	289,492		160,085	 134,438	181,490	 1,399,383		
						20.000		
	179,055		107 100	62.440	100 CE7	28,806		
	9,923		127,102	62,440	100,657	895,111		
	9,923 8,846		1 200	985	-	22,101		
	633		1,288		382	17,476		
	22,704		-	2,117	0.445	22,532		
	22,704		7,229	432	9,415	44,116		
	230		101	- 2 247	438	28,903		
	1,295		101	3,317 225	45 540	13,490		
	59,615		40.004		510	4,565		
	•		42,231	14,601	52,855	238,609		
	11,609		396_	 693	 15,945	 124,791		
	293,915		178,347	 84,810	180,247	 1,440,500		
\$	(4,423)	\$	(18,262)	\$ 49,628	\$ 1,243	\$ (41,117)		